

# JOB SKILLS TRAINING

- Auto Inspection
- Basic Machining
- Buying & Selling on eBay
- Home Repair
- Medical Terminology
- Small Engine Repair
- Welding



College & University Center

Warren Forest

Higher Education Council

*Your Access to Lifelong Learning*

589 Hospital Drive, Suite F, Warren, Pa.

814-723-3222

www.hi-ed.org



College & University Center

Warren Forest Higher Education Council

589 Hospital Drive, Suite F

Warren, PA 16365

The mission of the Warren Forest Higher Education Council is to identify, implement, and coordinate educational and employment training opportunities for the citizens of Warren and Forest Counties.

An advertisement for ed2go courses. It features a photograph of a woman with dark hair, wearing a light pink blazer, sitting at a desk and working on a laptop. The background is a soft-focus outdoor scene with greenery. Text is overlaid on the image.

**Convenient, Affordable, and Effective.**

Take ed2go courses anywhere and when it's most convenient for you.

We offer you hundreds of engaging online courses for adults, covering every topic from SAT Test Preparation to Web Design.

Each ed2go course comes equipped with a patient and caring instructor, lively discussions with your fellow students, and plenty of practical information that you can put to immediate use.

Visit our site to learn more.  
[www.ed2go.com/hied](http://www.ed2go.com/hied)

The Council prints a catalog three times a year listing credit and non-credit course offerings in Warren and Forest Counties. It is available by calling HI-Ed at 814-723-3222.

### Hi-Ed Course Cancellation Policy\*

- Registration cancelled three (3) business days or more prior to class start date will receive full refunds.
- Registration cancelled less than three (3) business days prior to class date will receive a credit towards another registration.
- No shows without cancellation notification are subject to the full registration fee.

## Registration Form

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Please provide contact information in case of cancellation or emergency.

Work Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

I want to receive Hi-Ed information by e-mail.

**Please register early to assure a seat in the class you wish to enroll.**

You will not be registered for a class until payment is received. Minimum enrollment must be met before class can run. Students will be notified by phone or mail, if class is cancelled. Hi-Ed reserves the right to withdraw, cancel, reschedule, or modify any course or program of study.

**Please accept my registration and payment for:**

- |  |       |       |
|--|-------|-------|
| <input type="checkbox"/> <b>Welding</b>                      | \$359 | _____ |
| Jan. 23-Mar. 21  |       |       |
| <input type="checkbox"/> <b>Basic Machining</b>              | \$309 | _____ |
| Jan. 23-Mar. 14  |       |       |
| <input type="checkbox"/> <b>Home Repair</b>                  | \$279 | _____ |
| Jan. 23-Feb. 22  |       |       |
| <input type="checkbox"/> <b>Auto Inspection</b>              | \$170 | _____ |
| Feb. 7, 9, 14  |       |       |
| <input type="checkbox"/> <b>Small Engine Repair</b>          | \$219 | _____ |
| Feb. 14-Mar. 14  |       |       |
| <input type="checkbox"/> <b>Medical Terminology</b>          | \$159 | _____ |
| Feb. 8-Mar. 21   |       |       |
| <input type="checkbox"/> <b>Buying &amp; Selling on eBay</b> | \$29  | _____ |
| February 7   |       |       |

**TOTAL AMOUNT DUE** \_\_\_\_\_

Make checks payable and mail to:  
Warren Forest Higher Education Council  
589 Hospital Drive, Suite F  
Warren, PA 16365



## Hi-Ed 2012 Spring Schedule

Call 814-723-3222

Visit us online at [www.hi-ed.org](http://www.hi-ed.org)

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## Job Skills Training

### Welding

**January 23-March 21, 54-hours, \$359**  
5:30-8:30 p.m., Monday/Wednesday at WCCC\*  
Instructor, Nate McNett

Practical hands-on class that includes TIG, MIG, and Arc Welding and theory. Participants are required to wear steel-toed boots, leather gloves, safety goggles, long pants without holes, and heavy shirts in the welding area.

### Basic Machining

**January 23-March 14**  
45-hours; \$309, 6:00-9:00 p.m.,  
Monday/Wednesday at WCCC\*  
Instructor, Ross Bevevino

Learn the basic concepts of machining through lecture and hands-on instruction the skills required to operate a metal lathe, various bench tools, machine parts to print specifications, set up techniques and machine safety.

### Home Repair

**January 23-February 22**  
30-hours; \$279, 5:30-8:30 p.m.,  
Monday/Wednesday at WCCC\*  
Instructor, Greg Waterman

Hands-on training for carpentry – learn how to build a frame, insulate, dry wall and finish interior walls.

### Auto Inspection

**February 7, 9, 14**  
12-hours; \$170, 5:30-9:30 p.m.,  
Tuesday/Thursday at WCCC\*  
Instructor, Gary Bish

Pennsylvania Certified Inspection mechanic course and written State test. You must be at least 18 years of age and have a valid driver's license.

### Small Engine Repair

**February 14-March 14**  
30-hours; \$219, 6:00-9:00 p.m.  
Tuesday/Wednesday at Hi-Ed,  
Instructor: Jim Mechling

Learn hands-on small engine management, tune-ups, ignition systems, small gasoline engines, transmission systems, service principles, trouble shooting and electrical systems.

### Medical Terminology

**February 8-March 21**  
14-hours; \$159  
Wednesday, 6:00-8:00 p.m.  
Instructor: Mary Passinger

Learn the building blocks of the medical language.

### Buying & Selling on eBay

**February 7, 3-hours; \$29, 6:00-9:00 p.m.,  
Tuesday at Hi-Ed, Instructors: Tammy Hawk**  
Get safety tips and gain confidence to purchase online from what to sell, to creating and managing watch list. Plus, how to mail items.

\*Warren County Career Center,  
347 East 5th Ave., Warren

Register Early!

814-723-3222

Visit us online [www.hi-ed.org](http://www.hi-ed.org)

Explore More Hi-Ed Spring Course Offerings at [www.hi-ed.org](http://www.hi-ed.org)