



College & University Center

North East REGISTRATION FORM Summer/Fall 2022

For questions or more information call, 814-723-3222

Please register early to assure a seat in the class!

The Council reserves the right to make, at any time, any changes it deems advisable in scheduling, cancellation, or policies.



Name of person paying				
Name of person attending class				
Address				
City/State/Zip				
Work Phone	Cell Phone	Home Phone		
E-mail address				
Where did you hear about class?	Social media Warren Times Observer	Employer Friend/Coworker	Website Email	Warren Guide Other _____
If course is cancelled, contact me at:			Would you liked to be added to our email list? YES NO	

Please check box of course(s) you wish to register for:

<input type="checkbox"/>	Course Name	Cost	<input type="checkbox"/>	Course Name	Cost	<input type="checkbox"/>	Course Name	
<input checked="" type="checkbox"/>	Daytime Excel I F; Aug 5 & 12; 9:00 am-12:00 pm	\$79	<input type="checkbox"/>	Beginner Group Guitar Lessons W; Aug 24-Sept 28; 6:00-7:00 pm	\$125	<input type="checkbox"/>	Budgeting W; Oct 5; 1:00 pm	FREE
<input type="checkbox"/>	PA CareerLink Overview with WIOA F; Aug 5; 10:00-11:00 am	FREE	<input type="checkbox"/>	Daytime Excel II F; Sept 9 & 16; 9:00 am-12:00 pm	\$79	<input type="checkbox"/>	Stress Management F; Oct 7; 10:00-11:00 am	FREE
<input type="checkbox"/>	Employee Expectations F; Aug 5; 11:00 am-12:00 pm	FREE	<input type="checkbox"/>	Customer Service Essentials F; Sept 9; 10:00-11:00 am	FREE	<input type="checkbox"/>	Time Management F; Oct 7; 11:00 am-12:00 pm	FREE
<input type="checkbox"/>	Family Finances W; Aug 10; 1:00 pm	FREE	<input type="checkbox"/>	Workplace Communication & Conflict Resolution F; Sept 9; 11:00 am-12:00 pm	FREE	<input type="checkbox"/>	Beginner Pastel Christmas Tree M; Oct 24; 12:00-2:00 pm	\$39
<input type="checkbox"/>	Fundraising – Non Profit Series F; Aug 19; 10:00 am-12:00 pm	FREE	<input type="checkbox"/>	Volunteers – Non Profit Series F; Sept 16; 10:00 am-12:00 pm	FREE	<input type="checkbox"/>		
<input type="checkbox"/>	Mandala T-Shirt T, Aug 23; 10:00 am-1:00 pm @ Gravel Pit Park	\$49	<input type="checkbox"/>	Hot Glue Artwork F; Sept 23; 10:00 am-1:00 pm	\$39	<input type="checkbox"/>		
Guide Available for Windows, Word, Excel, Access (Same Guide used for all levels) \$6 ea.						TOTAL		
						Make Checks Payable to: Warren Forest Higher Education Council		

To register, mail form or in person, make checks payable and mail to:
 Warren Forest Higher Education Council
 589 Hospital Drive, STE F Warren, PA 16365

CANCELLATION POLICY:

- > If you cancel 3 or more business days before the start of class, you will receive a full refund.
- > If you cancel less than 3 business days prior to start date of the class, you will receive credit toward the registration fee for another class.
- > If you are a no-show for class without prior notification, you will not receive a refund or credit toward another registration fee.
- > In the event the Hi-Ed Council cancels the class, you will receive a full refund.